

The Odyssey Montessori School

Admission Agreement

The parent(s) of _____ agree to enroll their child at The Odyssey Montessori School starting (date)_____ for the following program(s). Check all that apply.

Preschool:

Full Day (8:30-3:30)- \$2,150 _____

Morning (8:30-12:00)- \$1,900 _____

Preschool/Kindergarten, Afternoon (1:00-3:30)- \$1,200 _____

Early Bird Care (7:30-8:30)- \$150 _____

Night Owl Care (3:30-4:30)- \$150 _____

(3:30-5:30)- \$300 _____

Optional Services:

Diapering/Toilet Training Charge- \$105/month _____

*Only for Preschoolers who are in diapers or the early stages of toilet training

Young Preschool:

Full Day (8:30-3:30)- \$2,400 _____

Morning (8:30-12:00)-\$2,200 _____

Early Bird Care (7:30-8:30)- \$150 _____

Night Owl Care (3:30-4:30)- \$215 _____

(3:30-5:30)- \$430 _____

Toddler:

Full Day (8:30-3:30)- \$2,700 _____

Morning (8:30-12:00)-\$2,400 _____

Early Bird Care (7:30-8:30)- \$150 _____

Night Owl Care (3:30-4:30)- \$215 _____

(3:30-5:30)- \$430 _____

Total: _____/Month/deposit

First month proration, if applicable: _____

These monthly payments are paid by the parent/guardian and are based on a percentage of the school year's tuition, not on the number of days of service each month. Therefore, months with fewer days of service (i.e December) are not prorated.

Parents must pay a deposit of one month's fees to secure enrollment. The deposit may be paid by check but future payments are done online through Brightwheel. If you do not pay the deposit within 24 hours of signing your agreement during the orientation, your child's spot will no longer be reserved.

When ready to leave The Odyssey Montessori School, your deposit can be used to cover the last month of enrollment, if you give a full calendar month's notice. If you notify us after the last day of the current month, you will forfeit your deposit and pay for the following month. No portion of your deposit will be refunded.

The tuition for the first month of attendance is due on the first day of the month. Tuition must be paid online. Instructions on how to do so are on the homepage of our website, odysseymontessoripa.com. Online payments automatically generate a receipt. For FSA/dependent care purposes we will provide a separate receipt if you request one.

There will be an annual tuition increase each August, no higher than 5%.

There is a 5% sibling discount on the second child, while both children are enrolled.

Modifications to the original agreement will be given to parents/guardians 30 days prior to any change. A new copy shall be signed and dated.

Services of Odyssey Montessori:

Supervision and care of health and safety for children.

Other Charges:

*A late tuition fee of \$25.00/day will be charged for payments made after the 1st of the month.

*A late pick-up fee of \$2.00/minute will be charged after:

-12:05 for Half-Day students (late fee will be charged from 12:00 on)

-3:35 for Full-Day students not enrolled in Night Owl Care (late fee will be charged from 3:30 on)

***We ask parents to consider 5:15 as the final pick-up time so that you are not stressed if there is heavy traffic. We close at 5:30 and we need all persons to have exited the building by then, **not arriving**. Therefore, the late fee begins at 5:30. Late fees for Night Owl Care is to be paid directly to the closing teacher.

*Failure to sign your child in/out may be charged a \$25 fee.

Surveillance Cameras:

Odyssey Montessori uses surveillance cameras for safety. These are located on the interior and the exterior of our building. By signing below, you agree to you and your child being captured on our cameras to be used only for security purposes.

Reasons for termination:

There are three reasons a child's enrollment may be terminated.

1. Missed monthly tuition payments.

-An authorized representative for the child refuses to comply with the monthly tuition payments or misses multiple tuition payments.

2.Lack of respect for the school policies, Montessori philosophy, or faculty and staff

-An authorized representative for the child must communicate respectfully and is welcome to share his/her thoughts/concerns regarding OMS policies.

3.Children requiring long-term one-on-one care that we are unable to accommodate for such as: medical needs, behavioral issues, or special needs.

-A child requiring consistent one-on-one attention resulting in the removal of one teacher for long periods of the day whether for medical services, a special need, or a behavioral issue with safety concerns for the other children. OMS, however, will conduct several conversations with the authorized representative for the child to discuss concerns before termination. OMS will assist with working with external services if needed.

4.Authorized representatives may give one calendar month's notice for any reason for termination of their child's attendance.

5.Authorized representatives may tell us one calendar month before their child transitions to kindergarten so that Odyssey may adjust the deposit.

Rights of Licensing Authorities

The California Department of Licensing shall have the authority to interview children or staff and to inspect and audit child or facility records without prior consent. The licensee shall make provisions for private interviews with any children or staff member and for the examination of all records relating to the operation of the child care center. The Department has the authority to observe the physical condition of the child(ren), including conditions that could indicate abuse, neglect or inappropriate placement.

I have read the following policies in The Odyssey Montessori School Parent Handbook, discussed with the director and agreed to comply with them.

Parent(s) Signature(s): _____ Date: _____
_____ Date: _____

The Odyssey Montessori School will comply with all terms and conditions set forth in this agreement.

Director Signature _____ Date _____

This agreement shall be automatically terminated by the death of the child. No liability or debt shall accrue after the date of the death.